

**2009 Mid-Atlantic Quality Assurance Workshop
Planning Committee Meeting
Memorandum**

To: Mid-Atlantic QAW Planning Committee

From: Tim Smith, PE
Director, Office of Materials Technology

Phone: 410-321-3100

Date: April 16, 2008

Subject: Planning Committee Meeting

The Planning Committee Meeting for the 2009 Mid-Atlantic QAW will be held on Wednesday, May 14, 2008 at the Carousel Hotel in Ocean City, Maryland from 9am to 2pm.

A Continental Breakfast will be available at 8am and lunch in the hotel restaurant will be provided for those attending the meeting. The hotel will have rooms set aside for those who need to come in on Tuesday night, just let them know you are with the QAW.

Hotel information is as follows:
Carousel Resort Hotel and Condominiums
11700 Coastal Highway
Ocean City, MD 21842
1-800-641-0011 for reservations
410-524-1000 Hotel

Room rates are as follows:

Non-Oceanfront	-	\$65.00/night
Oceanfront	-	\$85.00/night

The Carousel is approximately 3½ hours from Baltimore on Maryland's Eastern Shore. If anyone needs directions, contact Woody Hood at 443-474-2288.

Contact one of the following individuals if you have questions or have special needs for the meeting:

Woody Hood 443-474-2288
John Weisner 443-572-5298
Lisa Kwiatkowski 301-513-7376