

QUALITY ASSURANCE WORKSHOP PLANNING COMMITTEE MEETING

Held in Ocean City, MD May 14TH, 2008
at the Carousel Resort Hotel

MINUTES

Tim Smith, Director of OMT opened the meeting.

Introduction of attendees:

Tim Smith - MDSHA
Woody Hood - MDSHA
Lisa Kwiatkowski - MDSHA
Lisa Alford - MDSHA
Paul Finnerty - MDSHA
John Weisner - MDSHA
Jeff Withee – MDSHA
Wayne Kling – ACPA
Roger Apple – PENNDOT
Greg Moore – MDSHA

Jim Dunne - NEAUPG
Paul Farley - WVDOT
Wasi Khan - DCDOT
Mohammed Khalid - DCDOT
Duane Sayre - VDOT
Roy Capper - WVDOT
Mike Arasteh - FHWA
Tom Harmon - FHWA
Eileen Sheehy - NJDOT
Fred Lovett – NJDOT

WVDOT Closeout by Paul Farley– Daily Cost Accounting (Handout) and discussion on Transfer of Funds to MD & Workshop Balance
Mike Arasteh provided comments from the workshop survey, results of survey will be posted on the Website (by Bruce Abernathy)

Woody went over the agenda regarding the Date & Time of the Workshop in 2009. The cost for the Hotel is \$65.00 for non-oceanfront and \$85.00 for oceanfront plus taxes. Registration fee is \$175.00 for complete conference and \$90.00 for second day only. Dinner for significant other is \$50.00.

Banquet Entertainment – Looking into a Jazz Band to play during reception and at dinner

AV Equipment needs:

There were comments in regards to not having laptops go into screensaver mode to save time uploading presentations.

Hotel will supply microphones with podiums, audio visual carts and one wireless lapel microphone for a total of approximately \$360.00 plus any applicable taxes.

There was also discussion regarding the need for laptops and projectors. Jimmy Dunn will supply a laptop & projector
Mike Arasteh & Tom Harmon of FHWA will also supply laptops & projectors as well if needed.
Maryland SHA will supply remaining laptops/projectors needed for workshop.

Vendors:

The hotel can comfortably accommodate 25 vendors with electric where needed. They charge \$25.00 for table and skirt.

We are considering a vendor fee of \$650.00 per vendor with each vendor getting one free registration.

Meeting attendees were given a tour of the hotels meeting rooms, quest rooms, vendor spaces and registration area.

The following is the list of brainstormed topics given the highest votes to be presentations at the General Session:

<u>TOPIC</u>	<u>ASSIGNMENT</u>
PA Turnpike Mega Project	Speaker Jim Dunne
Warranties, MID-Atlantic QA discussion	Speaker – Tom Harmon, Chuck Schwartz
Material Testing outsourcing	Tim Smith
Accelerated construction - S. Capital Bridge	Wasi Kahn

Mid-Atlantic Information & Technical
Research Needs

Panel Discussion-
Tom Harmon

Public Private Partnerships

Speaker Barbara Reese
from VDOT (Duane
Sayre)

Green Highway Partnerships

Mike Arestah will
find a Speaker find a
Speaker

MEPDG

Local Calibration Panel
Discussion – Jeff Withee

ICC PERFORMANCE SPEC'S

Panel Discussion -
John Weisner

SAFETY – CONSTRUCTION ZONE

Panel Discussion –
Woody Hood

Note: We will be limited to no more than the eight (8) top voted presentations based on a majority of presentations being at least 45 minutes.

The following list are those topics not making the General Session, but could be considered for the breakout sessions:

Performance Specifications

Issues of Freight (coordination) as it relates to pavement material

Partnering success WWB

Independent Assurance Audit Program

Pavement Smoothness Testing Specification – Panel Discussion Greg

NTPEP- Dave Kuniega

Design Build – WVA experience - Paul Farley

Theme for 2009 is “**Quality Matters**”

Possible topics for each breakout session:

Asphalt

Fed. Highway Research Update - Tom Harmon
Higher percentages of Rap in HMA - Tom Bennett
Superpave Update - Eileen
Asphalt QC/QA Maryland experience - Greg
Warm Mix Asphalt (Field Trials) - Woody
I.C. Field Trials - Gloria Burke

Soils

Ground Improvement Methods - Wasi will find a speaker
I.C. Field Trails - Jeff Withee

Metals

SSPC/AISC Plant Certs - Eric Kline

Maintenance

ADA DWS panel discussion - Fred Lovett
Asset Preservation - Pavement Management - Mohammed Khalid will find a speaker

Concrete

ASR UPDATE - Gina or Jim & Paul Finnerty
Pre-cast Concrete pavement repair - Eileen
Intelligent Construction Technology for DCC - Tom
Pre-cast Structure QA - Paul Finnerty
Fast Track Concrete Patching - Paul Finnerty

Pre-stressed concrete SCC Girders - PENNDOT will provide a speaker

Discussed deadlines and schedules:

Next: Meeting September 24, 2008 at 9:00a.m. in Hanover, Maryland at OMT's New Facility

Establish website for 2009 QAW: <http://www.midatlanticqaw.com>

We will mail flyers, send via email and place in the state associations.

Location for 2010 QAW was announced: Omni D.C. Shoreham,
February 8 - 10, 2010.

The incorporation of the charter was discussed: The motion to have it registered in Delaware was seconded. The conditions of membership need to be reviewed. The filing fee was quoted as \$25.00 with an additional \$85.00 fee, with \$9.00 for each additional page.